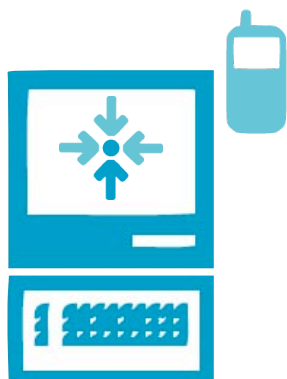


RapidSMS

User Guide



+ 251 911 25 23 25

Quick Examples

- 1 Register your phone
This is ewheeler
- 2 Submit reports
pn FNFP 26 14 95
- 3 Cancel report
cancel
- 4 Alert
alert road to FNFP is flooded
- 5 Help
help format

1 Register your mobile

This is *yourusername*



This is *ewheeler*

★ Register your mobile number with the system before you begin reporting by sending an SMS saying 'This is' followed by **your username**.

★ **You only need to register your mobile number once.**

★ Whenever you use a different mobile number to use the system, you must register again so the system will know you.

2 Submit reports

PN code 1 2 3 4



Code for OTP **or** woreda

current stock balance

pn FNFP 26 14 9 5

plumpynut



number of new admissions

quantity received

quantity sent to OTPs **or** consumption quantity

2 *Submit reports*

⊛ Report both OTPs and woredas using the codes in your code list.

⊛ The numbers should be in exactly the same order as they are on your paper forms. Think of it as typing in each row from your paper form.

⊛ It is possible to send more than one entry in one SMS. Just type in two rows from your paper form, separated by commas. Remember to type 'pn' before each entry.

pn FNFP 26 14 9 5,
pn FTKV 50 30 20 10



3 *Cancel report*



cancel code

Cancel FNFP

⊛ If you send in a report with incorrect data, just send another SMS saying 'cancel' followed by the OTP or Woreda code to delete it.

4 Alert

Alert your message



Alert road to FNFP is flooded

★ The computer only understands the report entries because they are the same format. To send any other information, you must begin the SMS with the word 'alert'.

★ Your name and mobile number appear automatically on the computer with your alert.

★ UNICEF staff will be notified immediately to respond to your alert, if necessary.

5 Help

help



★ 'Help' sends you a list of help options.

help register



★ 'Help register' reminds you how to register your mobile number with the computer.

5 *Help*

help report

or

help format



⊛ *'Help report' and 'help format' remind you how to format a report entry.*

help alert



⊛ *'Help alert' reminds you how to send information as an alert to notify UNICEF.*